



Clay County, Missouri

Purchasing Department

Administration Building
1 Courthouse Square ~ Liberty, MO 64068

Jennifer Rogers, Purchasing Manager
Ethel Kitchell, Procurement Officer
Stacy Nickerson, Procurement Officer

Friday, October 30, 2015

DEPARTMENT OF PURCHASING AND CONTRACT SERVICES

Bid NUMBER 56-15, HVAC SERVICES

ADDENDUM NO 1

Dear Vendor,

The original Invitation To Bid for Bid #56-15, HVAC Services remains in effect except as revised by the following changes, which shall take precedence over anything to the contrary in the specifications.

Except as amended by this Addendum, all terms and conditions of the Bid remain unchanged.

Please Note: The format for this addendum will detail questions asked, answers given and clarifications and statements made. Q = Question, A = Answer, C = Clarification and S = Statement.

Q: On your breakdown per facility when it says "Repair on Request Only", does that mean we are not to do maintenance on this equipment bi-annually or quarterly?

A: No we are not requesting maintenance on the 'Repair on Request Only' units. Schedule B on pages 10 – 16 is a list of all heating and cooling equipment at each location but for pricing we are asking for just semiannual and annual on those units stated on the pricing pages.

ACKNOWLEDGEMENT

Each bidder shall acknowledge receipt of this Addendum No. 1 of Bid No. 56-15, HVAC Services by their signature affixed hereto, and shall attach this Addendum to the original Bid.

CERTIFICATION BY BIDDER

SIGNATURE _____

TITLE _____

COMPANY _____

DATE _____

Cordially,

Jennifer Rogers

Jennifer Rogers
Purchasing Manager